



East Tampa Academy
2021-2022 COVID-19 Student and Family Guidelines and
Quarantine Protocol
August 10, 2021

East Tampa Academy will follow the COVID-19 quarantine guidelines established by the Florida Department of Health and Centers for Disease Control and Prevention. All students and families are required to adhere to established guidelines until such time as they are modified or lifted by state or federal health agencies.

Student Face Masks

East Tampa Academy will follow the Hillsborough County Public Schools student face mask requirement, announced on August 7, 2021, that requires all students to wear a face covering as a mitigation measure, effective with the start of the 2021-22 academic year. Parents or guardians will be allowed to opt their child out of the face covering requirement by submitting the East Tampa Academy opt-out form. The student face mask requirement will be in effect from August 10, 2021, through at least September 3, 2021. Decisions will be made based on current health conditions in the community, guidance from health officials, and other factors.

The Start of the 2021-2022 School Year: What can Parents and Students Expect?

- All school employees are required to wear face masks.
- All parents, visitor and volunteers are required to wear a face mask when inside the building.
- Employees, students, and visitors will be temperature checked when entering the building.
- Students will practice social distancing in classrooms and common areas to the greatest extent possible.
- Prior to coming to school each day, parents will assess their child's health to ensure he/she is symptom-free.
- Classroom spaces will be arranged to maximize social distancing and minimize any shared items.
- Large group gatherings will be reduced.
- Parent meetings and conferences may be scheduled virtually or by phone.
- School employees, students, parents, and visitors will adhere to all established COVID-19 guidelines.

Student Absences Due to COVID-19 Quarantine Requirements

If a student is unable to attend school due to a stay-home directive to quarantine or isolate, the student will be considered in attendance if the following criteria are met:

- The student continues his/her education while at home by completing assignments provided by the teacher. Assignments may be provided in a packet to include instructional materials and coursework and will be available for parent pickup. Please call the front office when you arrive, and a school employee will meet you at the front entrance.
- Assignments may also be provided online, including Savvas reading and/or math, Smarty Ants (reading), and DreamBox (math).
- Parents will be provided login credentials to access the online curriculum.
- Your child's teacher will be available to answer questions and provide assistance. This will generally be after students are dismissed for the day. Parents should contact the teacher directly or call the school to leave a message.

Student Absences Due to Illness but Not Related to Quarantine or Isolate

If a student is absent due to illness but has not been directed to quarantine or isolate, the student will be allowed to make up the work or the parent can contact the teacher for assignments. For an excused absence, the parent will be expected to provide a doctor's note.

Arrival and Dismissal

- Arrival and dismissal procedures are designed to minimize crowding and transmission of COVID-19.
- Procedures will include transition directives and pathways that limit the mixing of cohorts of students for further protection.
- Teachers and staff will be positioned to assist students and parents.
- Social distancing will be required to the greatest extent possible.
- Rainy-day procedures will ensure safety protocols are followed.

Late Arrival or Early Pick-Up

- Late Arrival: Parents should call the front desk to notify the school of a late arrival. A staff member will meet you at the main entrance. Tardy sign-in is required.
- Early pick-up: Parents who must pick up their child prior to dismissal time for a medical appointment or other approved reason should call the front desk upon arrival, then wait at the main entrance. For student safety, a staff member will escort the child to the main entrance and will verify the child's release to an approved parent or other adult. Sign-out is required.

Building Sanitation, Cleaning and Disinfection Protocols

The school will be cleaned daily, focusing on major touch points. Custodial staff will disinfect areas using approved cleaning products. Additional disinfecting will be performed in rest rooms, the front office area and other high-traffic areas. Teachers will disinfect tables, desks, computer keyboards and shared items throughout the day. Custodial staff will not enter the building until after dismissal. If there is a positive COVID-19 case, environmental deep cleaning will be conducted.

Classroom Structure and Modifications

Classroom may be arranged to maximize space and distance between student to the greatest extent possible. Seating charts will be created and maintained for each class. It may be necessary to use plastic dividers (also known as sneeze guards) at desks and tables.

Controlled Movement Procedures

To limit COVID-19 exposure and promote social distancing, students will move in cohorts where possible throughout the day, utilizing controlled movement patterns based on teacher instructions and/or signage throughout campus. Students will walk in one direction on each side of the hallway. Students will be monitored in common areas to encourage social distancing practices. Teachers will rotate to classrooms rather than utilizing student rotation.

Hand Sanitation and Wipe Downs

Classrooms and common areas will be outfitted with sanitation stations for proper hand washing. Stations will include hand sanitizer, gloves, and disinfectant wipes for spot cleaning.

Instruction During Quarantine

If a student must be quarantined, every effort will be made to ensure he/she will continue to receive a quality educational experience. Specific instructional modalities used with a quarantined student may depend on the specific tools or technology used in the student's regular classroom. The teacher will send assignments home in hard copy or electronically to the parent's email address. Upon returning to school, the student will be given ample time to complete make-up work for assignments missed during the quarantine period. Teachers and parents are encouraged to stay in contact regarding academic progress.

Follow the COVID-19 Reporting Protocol

When to notify the School Director. Do not delay notification.

- The student has a confirmed case of COVID-19.
- The student has COVID-19 symptoms
- The student has been in close contact* with someone who tested positive for COVID-19, whether they are asymptomatic or symptomatic

The School Director will individually notify any school-related personnel or the family of any student who may have been exposed based on the close contact guidelines. Names will remain confidential.

** Close contact is defined as 6 feet or less for 15 minutes or more.*

Follow the Isolation or Quarantine Protocol

<p>If the student has tested positive for COVID-19 and is asymptomatic <u>OR</u> symptomatic</p> <p style="text-align: right;"></p>	<p>Isolate for 10 days from the day you tested positive.</p> <ul style="list-style-type: none"> ◇ Monitor daily for symptoms. ◇ The student may return to school on day 11 if symptoms have improved AND there has been no fever for 24 hours.
<p>If the student has been in close contact* with someone who tested positive for COVID-19:</p> <p><i>* Close contact is defined as 6 feet or less for 15 minutes or more.</i></p> <p style="text-align: right;"></p>	<p>Quarantine for 10 days from the day you had a close contact.</p> <ul style="list-style-type: none"> ◇ Monitor for fever (100.4), upper respiratory, cough, shortness of breath, chills, loss of taste, or other symptoms of COVID-19. ◇ Return to school on day 11 if symptom free <p>OR</p> <ul style="list-style-type: none"> ◇ Quarantine for 7 days and return to school on day 8 if a polymerase chain reaction test performed on day 6 or later is negative and student remains symptom free.
<p><i>Note that these recommendations do not apply to persons with severe COVID-19 or with a weakened immune system (immunocompromised).</i></p>	