



Monday, April 6, 2020 3:00 pm
East Tampa Academy

*** Meeting held via online conference call on GoToMeeting.

Members on the call: Michelle Shimberg (MS), Carlye Morgan (CM), Virginia Lieberman (VL), Robert Johnston (RJ), Darlene Demarie (DD), and Remus Bulmer (RB)

Guests: Aisha Vasquez-Jackson (AV), Frankie Jones (FJ), Danielle Paas (DP), and Leon Donovan (LD)

1. Opening Session

- a. Call to Order 3:02pm.

2. Public Comment

- a. No public comment

3. Reports

- a. School Progress Report Sprint 2020 – Staffing Update, Enrollment, Distance Learning Progress Report. Report provided by AV:
 - Week 2 of Remote Learning: Many of our students have shifted to paper packets from E-learning, or the E-learning/paper combo. Nearly 90% picked up the packets. Each family was given a parent instruction packet. The packets are tailored to student level. Regular contact is being made with each family to check in on how distance learning is going. The Director is talking with and researching what other schools that serve similar populations around the country are doing to determine best practices.
 - MS: there are multiple staff meetings a week and other regular contact of staff. Various staff are working to prep the materials for the families as teachers create their plans. Teachers and staff are varying their time at the school campus to minimize physical contact and maintain social distancing; family pickup is handled outside.
 - GL asked about providing a survey to parents for fundraising committee. AV suggested Tuesdays are good days to communicate with parents. Committee wants to survey intent to return and family needs that will enable them to stay in East Tampa.
 - MS: if we don't return this year, do we have the opportunity to administer the third NWEA assessment?
 - AV: Likely need to cancel third assessment. Next year we will need to do quite a bit of "spiraling back" on skills from the previous year.
 - MS: Students all received books as gifts from the school's book reserves.



b. Financial Report – 2019-20 updated budget

- GL: Are we still running a deficit?
- MS: the deficit for this fiscal year is about at break even, with the private funds raised to cover school operations. However, we are not sure if we can anticipate changes from state funding, given the pandemic. We also are not running the \$1,500 deficit from school lunches while closed.
- GL: Note, there was a \$5k donation not reflected as this was received in March, as well as \$300 from an additional fundraising effort that will cover school and VPK operations.

4. Consent Agenda

a. Minutes from previous meeting

- MS: I'd like minutes to reflect action taken by the Board from February – we did an electronic vote to hire Ms. Nathan as an educator out of field. It was approved unanimously.

5. Board Discussion/ Actions

a. Current School Status – DOE announcement closed through May 1

b. School enrollment 2020-2021 (Intent to Return, Registration)

- MS: We need to start taking applications for 20-21. This is a focus for April.
- AV: District schools are not enrolling or transferring, currently. She is trying to pay attention to the district timing, so we can plan to recruit when they start that process again. Then offering opportunities for families to see the school over the summer.

c. School location discussion

- Given that we cannot look at other locations in the current climate, should we still explore moving next year?
- Board members agreed to stay at our current location. MS is going to talk with our landlord about any potential rent reduction and how we might add an additional space for VPK.

d. CSP Grant Update

- MS: waiting for final budget request to be approved. We would like an extension to finish using all of the grant funding. Grant funding period ends June 30, 2020.

e. Fundraising Committee Report

- GL: sent a report ahead of meeting for board members. Committee wants to focus on family needs.



- RJ: want to try to narrow down the focus of what the fundraiser is for through the survey for both the online effort and to businesses/ philanthropists.
- LD: Important to create a narrative that we can use with funders.
- GL and DD to work with Ashle to create some visuals to assist in fundraising.
- CM: Will provide information on what could be available through the federal stimulus package, the CARES Act.

6. Next meeting is June 1 at 3pm. IF needed, we will hold an additional meeting in May.