



EAST TAMPA ACADEMY

BOARD AGENDA ITEM REQUEST FORM

To add an item to the East Tampa Academy Board of Directors meeting agenda, please complete all information requested below. The Board Chair will review your request in order to best provide information and prioritize your item on the agenda. The decision to place your request on the agenda will be at the discretion of the Board Chair. You will be notified five (5) days prior to the Board meeting.

For a list of board meeting dates, go the **Meeting Schedule** under **GOVERNANCE**. Requests must be received two weeks prior to the public meeting.

Any person wishing to address the Board will be allotted three (3) minutes unless additional time is requested by a member of the board.

Please complete the information below.

First Name: _____ Last Name: _____

Primary Phone: _____

Home Address: _____

Email: _____

Date request submitted: _____

Requested Board Meeting Date: _____

Please summarize the subject of your request below:

Please submit the completed form to:

Ms. Aisha Vasquez, School Director

Email: avasquez@easttampaacademy.org

Mail: East Tampa Academy

4309 N. 34th St

Tampa, FL 33610