



Monday, December 2, 2019 3:00 pm
East Tampa Academy
4309 N 34th Street
Tampa, FL 33610

Board members in attendance: Michelle Shimberg (MS), Darlene DeMarie (DD) via telephone, Carlye Morgan (CM), Gin Lieberman (GL), Bob Johnston (BJ)

Guests: Jerry Lieberman (JL), Frankie Jones (FJ)

1. Opening Session

Call to Order 3:06pm

2. Public Comment

No public comment

3. Reports

a. School Progress Report 2019-20

- School Director Frankie Jones (FJ) joined the meeting later, report to be discussed next meeting.

b. Financial Report – 2018-2019 Audited Financials, Updated budget

- MS reported that ETA now has 70, not 72, students
- MS and ABailey participated in call with food services processor. Several families have not completed Free/Reduced paperwork and school director will be asked to follow up.

4. Consent Agenda

a. Minutes from previous meeting

- The minutes from the previous meeting were **unanimously approved**.

b. HCPS Site Visit: MS reported updates to the site visit.

- The board needs to approve an enrollment procedure now that ETA is fully enrolled.
- We had been missing 15 student health forms, but FJ has now cut that number to 2.
- FJ will need to attend a related January meeting.

c. 2020-2021 HCPS School Calendar

- The HCPS school calendar was **unanimously approved**.

5. Board Discussion/ Actions

a. 2020-2021 FDLE School Enrollment Projections

- 2 Kindergarten, 2 First grade, and 1 Second grade classroom projected.
- A lottery is operative anytime school is full or over-capacity



- ETA will start 2/15/2020 for open enrollment
 - Nancy Scowcroft is working on procedures for this.
- b. Strategic Plan Outcomes
- Important to consider strategic planning options beyond next school year – what does ETA’s growth and future look like?
 - Board and staff need to be prepared for renewal of ETA’s charter.
 - CM moved to approve the Best and Brightest Award criteria; BJ seconded - **unanimous approval.**
 - JL commented that we need to talk with the district about collaboration as ETA students move to 3rd grade and reported meeting with a representative from Advent National to support our quest of becoming a full-service school.
- c. HCPS Salary Schedule and Pay Schedule
- Following the 11/4 workshop and teacher requests, MS assisted FJ and GL in their stated action plan to post/distribute ETA’s salary schedule (which is very close to HCPS salary schedule) and determine whether the pay schedule could be every other week rather than twice a month.
 - Teachers who have a graduate degree in the area they’re teaching must present these degrees to the district.
 - The pay schedule change cannot be made at this time but can be implemented for the 2020-2021 school year and will have a week’s lag between having worked and being paid, which is the same as the district.
 - GL moved, and CM seconded that we approve MS’s (above) proposal – **unanimous approval.**
- d. ETA Hiring Committee Update: Aisha Vasquez Jackson is interviewing tomorrow (12/3)
- e. CSP Grant
- ABailey is looking at other qualifying school needs for money to be spent by 4/08/20.
- f. Kiwanis Grant
- (discussion tabled till after ETA board meeting is adjourned)
- g. ETA Board Officers – Elect Vice Chairman/Secretary, Treasurer
- CM nominates BJ for treasurer and DD seconds – **unanimous approval.**
 - MS nominates CM for VC/Sec and GL as alternate, and BJ seconds – **unanimous approval.**
- h. Board member Compliance
- Upcoming Board Refresher Training: MS and GL must take a 2-hour board training refresher course by June 2020.

6. New Business

- a. Approve Updated Budget
- BJ moved; DD seconded – **unanimous approval.**
- b. Approve FDLE Projections



- CM moved; BJ seconded – **unanimous approval.**
- c. Election of Board Officers
- DD moved; MS seconded – **unanimous approval.**

7. Meeting adjourned at 4:17pm.