



**Monday, August 5, 2019 3:00 pm**  
**East Tampa Academy**  
**4309 N. 34<sup>th</sup> Street**  
**Tampa, FL 33610**

Board members in attendance: Michelle Shimberg (MS), Darlene DeMarie (DD), Remus Bulmer (RB), Caryle Morgan (CM), Gin Lieberman (GL)

Guests: Jerry Miller (JM), Leon Donovan (LD), Frankie Jones (FJ)

### **1. Opening Session**

- a. Meeting was called to order at 3:00pm.
- b. Approval of agenda - This was passed by **unanimous approval**.

### **2. Public Comment**

- a. No public comment

### **3. Reports**

#### **a. School Progress Report**

- FJ provided an update. There is a new 2<sup>nd</sup> grade teacher who is ESE certified. Ms. Bartlett and Ms. McCloud will be returning as teachers.
- ETA is expected to be full, with 22 Kindergarten, 22 1<sup>st</sup> grade, and 19 2<sup>nd</sup> grade right now. We are close to our goal of 65 students.
- An individual was hired to assist with serving lunches.
- Dr. Rosemary Jones has been hired as a teacher's aide.
- Professional Development for school staff is ongoing and intensive.
- A guardian was hired and will start Aug 6<sup>th</sup>. She has a military background. She is a contractor. ETA will be provided an SRO from the district until the guardian is trained.

#### **b. Financial Report**

- 2018-19 financials were over budget by \$41,000. All donations and additional funds raised to cover the deficit went to covering the SRO.

### **4. Consent Agenda**

#### **a. Approve Minutes from previous meeting:**

- Motion to approve minutes from previous meeting – **unanimous approval**.

#### **b. 2018-19 Financials**

- Motion to approve minutes from previous meeting – **unanimous approval**.



## 5. Board Discussion/Actions

### a. Policies:

- ETA has been working with a consultant to review and assemble ETA and board policies. They will be sent to the full board for review once complete.
- Wellness Policy for future policy changes GL pointed out two items (pg. 2 water available throughout every school campus and pg. 4/5 high school is mentioned).

### b. 2019-2020 Proposed Budget:

- The proposed budget for 2019-20 school year provided three scenarios based on a low, medium, and high FTE count. The low and medium budget of 54-61 students show a break even bottom line, and the high FTE of 65+ shows some unobligated dollars.

### c. CSP Grant Update

- Professional development has been ongoing and becoming more intensive with the start of the school year.
- Computer equipment, such as Chromebooks, Wi-Fi, and internet security system are being set up now.
- Curriculum has been ordered and is in the process of arriving at the school.
- Outdoor portable play equipment, benches, and portable shed have been ordered and are en route.

### d. Contracts

- **School Guardian:** ETA has interviewed the guardian and has contract with Nest Egg for services, who has insurance for the individual.
- **School Lunch:** Orange Blossom won the bid to provide lunch to ETA. ETA has experience with them in the past and a contract has been initiated.
- **Speech:** ETA will use the same provider as last year, Children's Choice for Therapy, who are familiar with the school and teachers.

### e. Committee Reports

- Education Quality Committee would like to see if Dr. Penn could give an overview of the training, curriculum, and outcomes she is providing instructional staff, as well as provide guidance.



- GL followed up with Nancy about program services Trina (USF) is bringing. Nancy said she would connect with Dr. Penn and Trina to continue the work.
  - Parent Involvement Committee – Ms. Bartlett was funded through Title 1 funds for parent involvement as the parent liaison and asked to plan out a calendar of events for parents.
  - Strategic Planning (Part 2) – The board is set to develop a strategic plan in the fall, date to be determined.
  - There was a discussion regarding ETA being a full service school with before and after care, case management services, working with Feeding Tampa Bay for school site (requires some build out), Tampa Housing Authority (whom we have a formal partnership) to provide mental health counseling through a grant.
  - JM is working with BayCare community health assessment.
  - DD has a student, who is a play-based therapist, who would like to volunteer at ETA.
- f. Expanding the ETA Board
- The board would like to have a parent serve on the board, with a goal of two new members this year.
- g. Conflict of Interest
- ETA board members have signed the Conflict of Interest form and they are on file.

## 6. New Business

- a. Vote to Adopt Proposed Budget:
- CM moves, RB seconds – **unanimous approval.**
- b. Vote to Approve School Guardian Contract:
- DD moves, CM seconds – **unanimous approval.**
- c. Vote to Approve School Lunch Contract
- RB moves, CM seconds – **unanimous approval.**
- d. Vote to Approve Speech Provider Contract
- DD moves, CM seconds – **unanimous approval.**
- e. Approval to issue a contract to a company to help with the lunch documentation and compliance.
- RB moves, GL seconds – **unanimous approval.**



- f. Wellness policy
  - CM moves, DD seconds – **unanimous approval.**
  
- g. Out of Field Teacher Contract
  - ETA board approved Angela Godwin Thornton as a teacher out of field – **unanimous approval.**

**7. Meeting adjourned at 4:09 pm.**

**Important Dates**

- Aug 12 – First Day of School
- Aug 22 – Open House
- Sept 2 – Labor Day NO SCHOOL
- Sept 9 – Grandparents' Day

**2019-20 Board Meeting Dates/Time**

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|--------------|--------------|
|              | Feb 3 5-6 pm |
| Oct 7 5-6 pm | Apr 6 3-4 pm |
| Dec 2 3-4 pm | June 15-6 pm |