



Monday, October 7, 2019 5:00 pm
East Tampa Academy
4309 N 34th Street
Tampa, FL 33610

Board members in attendance: Michelle Shimberg (MS), Darlene DeMarie (DD), Carlye Morgan (CM), Gin Lieberman (GL), Bob Johnston (BJ)

Guests: Jerry Lieberman (JL), Leon Donovan (LD)

1. Opening Session

Call to Order 5:12pm

2. Public Comment

No public comment

3. Reports

a. School Progress Report 2018-2019 – (MS)

- ETA currently has 73 students in 2 kindergarten classes (McLeod and Roberts), 1 first grade (Bartlett), and 1 large second grade (24 students) with a co-teacher to meet class-size regulations
- ETA has a part-time lunchroom aid, a shared part-time K and first grade aid, and is hiring an aid to teach P.E. 3 hours/day and serve as ETA's substitute teacher
- We are following a functioning schedule to stay on task, and are experiencing associated growing pains
- Staff meetings are held weekly on Mondays
- Alex Penn (AP), a curriculum consultant, comes twice a week, and partner Nancy Scowcroft, an administrative consultant, has been working with Frankie Jones
- Regarding assessments: Kindergarteners completed the required Flickers, students completed the first round of NWEA math last week and are being tested for NWEA reading this week, with additional assessments in January and May

b. Financial Report – 2018-2019 Audited Financials, Updated budget

- CM moved to approve the audited financials; BJ seconded, and the motion unanimously carried
- Discussion regarding the updated budget:
 1. The school guardian officer cost ETA \$65K last year, which is the cost for 1 teacher and 1.5 aids. Currently we've been paying Hillsborough County \$25K for the first semester for HCPS SSO until Shonne Wade can receive school guardian training through Pinellas County in November and work for \$38K.



2. We need to hire an experienced administrator with the additional money from a 72 FTE rather than 65 FTE, which means we'll have approximately \$60K as part of our administrative salary budget for the new hire. We're most grateful to present school director Frankie Jones (FJ) for filling our school slots.
 3. Former Evolution Institute ED Jerry Miller posted a job description for school director/educational leader, and we have collected names or interested people. Additionally, we have names of people we know. Consequently, we need board members to work with our consultants to recommend candidates to the board. The board will make the final hiring decision. GL volunteered to be involved.
- GL moved to approve the audited financials; CM seconded, and **the motion unanimously carried.**

4. Consent Agenda

Minutes from previous meeting

- GL moves to strike comment about the EQ and Financial committees to meet before the October Board meeting and to then approve the minutes; BJ seconded, and **the motion unanimously carried.**

5. Board Discussion/ Actions

- a. 2019-2020 School Goals (accepted prior to the board meeting)
- b. 2019-2020 Student Growth Criteria – Best and Brightest Award
 - CM moved to approve the Best and Brightest Award criteria; BJ seconded, and the motion unanimously carried
- c. 2018-2019 Student Growth Criteria – Best and Brightest Award
 - GL moved to approve the Best and Brightest Award criteria; DD seconded, and the motion unanimously carried
- d. (staffing needs already discussed)
- e. CSP Grant
 - Academic consultant AP is concerned teachers aren't submitting lesson plans; FJ works to keep teacher morale up
 - Grant has provided us money for the transition of our second graders, the implementation of music and art programming, and curricular purchases otherwise outside of our budget
 - Most of the grant spending is done; although the grant runs through April, we were advised to spend the money thoughtfully but promptly
- f. Kiwanis Grant
 - As the grantee from an arena of 3 finalists, ETA was awarded \$100K. To our credit were partnerships with local organizations such as Feeding Tampa Bay and Housing Authority. The grant includes funds for expanding our VPK and the HA! Training and Feeding Tampa Bay Food Pantry programs.



- g. Strategic Planning Workshop – November 4 (reminder 3pm at ETA)
- h. Charter School Site Visit – November 2019 (working toward compliance)
- i. Board member Compliance – Updated Conflict of Interest Forms, Upcoming Board Refresher Training (forms collected; upcoming board refresher training not discussed).

6. New Business

- MS requested a volunteer to serve on SAC, which meets once a month, because 50% of representation needs to be from outside of the school. LD volunteered.
- ETA needs to elect officers at the next meeting and change ETA's bylaws to reflect change to 2-year terms
- Have \$190K from Children's Board for continuation of the Healthy & Agile program for students 4-10
- CM mentioned Tampa Museum of Art's programs in schools, and GL provided an update on Rightpath's continued availability to participate in the afterschool program

7. Meeting adjourned at 6:27pm.