



East Tampa Academy

Monday, May 7, 2018 5:00 pm
East Tampa Academy
(formerly Early Childhood Learning Center)
4309 N. 34th Street
Tampa, FL 33610

Board members in attendance: Michelle Shimberg (MS), Gin Lieberman (GL), Darlene DeMarie (DD), Robert Johnston (RJ)

Guests: Jerry Lieberman (JL), Fran McCrimmon (FM), Remus Bulmer (RB), Shonnie Wade (SW), Jerry Miller (JM), Frankie Jones (FJ)

1. Opening Session

- a. Meeting was called to order at 5:02pm.
- b. Approval of agenda - This was passed by **unanimous approval**.

2. Public Comment

- a. No public comment

3. Reports

- School Progress Report
 - On schedule for everything to be completed by last day of school.
 - Next Thursday, May 17, is the end of year gala at 6:30pm
 - Newsletter every month is sent to the parents.
 - Cracker Country field trip: Three parents went on field trip this time. Kids were very good except one child who had a meltdown. Kids were able to sit, pay attention to the presentations, and interact well with the staff.
 - Annual parent survey was discussed. Fran will look into it.
 - FM (Principal) is doing the teacher evaluations.
 - Board will do administrator evaluation. Michelle asked the board members to fill out the administrator evaluation form and return the form back to her.
 - SAT testing will start tomorrow. We may be able to have it administered at the Rainbow Heights office.

Registration Update

- We still have openings for 2018-19 school year. Three Pre-K have enrolled (with another 3 we think will be enrolled who are siblings, plus another 3 have expressed interest), 11 Kindergarteners, 22 First graders, and 4 Second graders.
 - We will be posting signs and stuffing (?) mailboxes with applications.
 - Summer learning is something that will be talked about with the parents. FM said she will provide some materials for the parents to use with their kids over the summer.
 - We only lost students that moved plus one with significant behavioral issues. Otherwise, student enrollment has been stable.
- Financial Report
 - 2017-18 budget: We will not have to pay the initially projected auditor fee until next school year. With the re-allocation of the \$5500 for the audit, which will be paid out of 2018-19 budget, the amount of cash on hand (privately



East Tampa Academy

donated dollars + grants + school income - expenses) will be approximately \$21,644.

- JM is looking into a third-party armed guard for security, which will cost about \$24,513 and cut into funds that would provide another classroom aide

4. Consent Agenda

- a. Approve Minutes from previous meeting:
 - GL would like to amend 5d. "For the record, GL is not a fan of uniforms but likes the idea of a dress code, such as school colored tops with appropriate colored pants.
 - GL would like to amend 5f – add "that correlate with standards" after the word activities.
 - Minutes from previous meeting were **approved unanimously upon amendments being made.**
- b. Approve 2018-19 school hours
 - 8am – 3pm Tuesday thru Friday
 - 8am – 2pm Monday for early release.
- c. Approve 2018-19 School Board Meeting dates/times
 - Dates include: Aug. 6, Oct. 1, Dec. 3, Feb. 4, Apr. 3, and Jun. 3. Alternate between 3pm and 5pm start to try and attract parents interested in attending and/or serving on the board
 - **unanimously approved**
- d. Nutrition 2018-19 Contract
 - Not ready for review at this time.
- e. Approve Auditor Letter of Engagement
 - **Unanimously approved.**

5. Board Discussion/Actions

- a. Update regarding Charter School Board members:
 - Remus agrees to join the Board
 - JL clarifies that the EI board must approve all new board members.
 - Remus will forward his resume for the EI board to review.
 - **Unanimous approved for Remus to join the board of the East Tampa Academy, with final approval to come from the larger EI Board.**
- b. Open House – Summer Dates:
 - This will be determined. Also discussed was the possibility of events to draw people.
- c. Lottery Schedule for Registrations:
 - April 2, May 7, May 21, June 4, June 18, July 9, July 23
 - All who applied before April 2 and May 7 are now accepted.



East Tampa Academy

New staff

- We need a certified teacher for 2nd grade, a part-time director, and one or two PreK staff.
- Board members discussed hiring Ms. Frankie Jones as the school director. A motion was made and carried.
- JM to send the job descriptions to the Board for review prior to posting.

d. School Uniform Policy (not discussed)

e. Interior Facility Improvements for 2018-19:

- JM reported he is getting quotes on building the wall and on hanging acoustic curtains. It may be a combination of the two depending on the cost. He is trying to keep the cost as low as possible while still vastly improving the acoustics.

f. Pre-K Update

- Ideally, we'll enroll 15 students

g. Full service school opportunities for 18-19 (Champions, CDC of Tampa):

- Champions for Children is interested in offering classes. However, there are a number of logistical issues such as child care.
- CDC of Tampa is interested in workforce and housing as well as building space. An MOU was discussed with CDC and us and one may be worked out.
- Children's Board will start attending the Board meetings as advisory attendees and Maria Negron, from the CB, invited JM to her office this summer where she will locate agencies that can work with us.

h. Grants/Fundraising update:

- Charter School Growth fund will come to visit us next week. They fund charter school expansion.

i. Conversation with Daniel Dean regarding engagement:

- JL contacted the Deans about parent engagement. The Deans require parents provide a number of hours of service to the school annually. JL stated we should think about ways parents can be engaged.
- FM needs to fill out a form for community partners. MS wants to grow these partnerships.
- JL would like to see that we create synergy between Rainbow Heights and Dade City activities. There are potential overlaps in services provided.

j. Upcoming meeting with Dr. Ali Pioneer Medical Group to discuss what our health needs are and a possible partnership:

- JL discussed a meeting he had with Dr. Ali, who has a health foundation. JL wants to know what kind of health services we need and what would add value.
- MS suggested providing shots and physicals while entering school.
- Perhaps a once a month clinic at Rainbow Heights.



East Tampa Academy

- Hearing tests and Vision tests are also needed. Fran reported that the EyeGlass Factory will provide eye exams and free glasses.

Social emotional books:

- DD showed books by some of the students that were created this year and talked about how much progress they have made.
- Topics of the books went from “rules” to “relationships.” Their language use is much improved. The creation of these books shows how providing rich experiences enhances students’ literacy: Students talk about their experiences, and DD transposes these spoken memories to print.

6. Adjourned at 6:20 pm.

Important Dates

May 17 – End of Year Family Night 5:30 pm

May 19 – Rainbow Heights Veteran’s Appreciation

August 10 – First Day of School

Future Board Meeting Dates 2018-19

Aug 6 5-6pm

Feb 4 3-4pm

Oct 1 3-4pm

Apr 1 5-6pm

Dec 3 5-6pm

June 3 3-4pm