



## East Tampa Academy

**Monday, August 6, 2018 5:00 pm**  
**East Tampa Academy**  
**4309 N. 34<sup>th</sup> Street**  
**Tampa, FL 33610**

Board members in attendance: Michelle Shimberg (MS), Gin Lieberman (GL) via phone, Darlene DeMarie (DD), Robert Johnston (RJ), Carlye Morgan (CM)

Guests: Fran McCrimmon (FM), Jerry Miller (JM), Frankie Jones (FJ), Jerry Lieberman (JL) via phone.

### 1. Opening Session

- a. Meeting was called to order at 5:05pm.
- b. Welcome new board members – Remus and Caryle were sent information on governance training.
- c. Approval of agenda - This was passed by **unanimous approval**.

### 2. Public Comment

- a. No public comment

### 3. Reports

#### a. School Progress Report

- Frankie Jones is the school director this year. Fran McCrimmon will continue as a consultant. Brittany McCloud is a returning K teacher. New teachers include Grace Bartlett as 1<sup>st</sup> grade and Margarita Guzman as 1<sup>st</sup> and 2<sup>nd</sup> grade. Erika Sails returns as teacher's aide and will work with Pre-K. Ana Sui has been hired for part time data entry. May hire an additional part time for Pre-K assistant.
- We have been assigned Hailey Sheridan by Tampa Police Department. However, she may only be with ETA for 1 month, since the School District is supposed to provide another officer.
- Enrollment update: 19 Kindergarten, 24 First Grade, 7 Second Grade. In all ETA has 4 open spots remaining.
- Pre-K update: 20 students + 5 on the waiting list.
- Frankie will be calling to determine which parents/families are interested in before and after school care as well as making sure all students turn in the proper documentation.
- Fraternity Phi Beta Sigma came by on Saturday and gave out 100 free backpacks. We had a large turnout. They are interested in continuing to partner with us.



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### b. Financial Report

- The \$53,000 originally left over in the 2018-19 budget will now need to go to paying the security officer salary.
- The income in the 2018-19 budget was also conservatively estimated.
- Approval of Additional School bank
  1. It was proposed to set up a bank account at 5/3<sup>rd</sup> Bank so that it is convenient to manage payments.
  2. CM moves to approve; RJ seconded – **unanimous approval.**

### c. Proposed Budget 2018-19

- CM moves to approve; RJ seconded – **unanimous approval.**

## 4. Consent Agenda

### a. Approve Minutes from previous meeting:

- RJ moves to approve; CM seconds – **unanimous approval.**

### b. Approve Contracts

- **Nutrition** - Continue the contract from 2017-18. Please send copy of nutrition contract to board members.
- **Speech Therapy** - Continue the contract from 2017-18.
- **Staff** - Reapproving the contract. JM to organize.
  1. GL moves to approve; CM seconds - **unanimous approval.**
- **Pest Control** - Continue the contract from 2017-18.
  1. DD moves to approve; CM seconds - **unanimous approval.**
- **Mental Health Plan**
  1. Must be submitted on the plan focused on Character.edu with different concepts each month.
  2. Please send copy of mental health plan to board members.
  3. CM moves to approve; RJ seconds – 1 abstention from GL.

## 5. Board Discussion/Actions

### a. Potter School Meeting:

- Potter has a new principal. MS and JM met with Assist Superintendent Tricia McManus who oversees achievement schools. It was a good meeting and they discussed ways to move forward. Will set up a meeting between ETA and Potter regarding working together.

### b. Committees:

- Finance – RL and MS



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- Education Quality – DD, CM, GL, and RJ
- Professional Development – DD and MS
  
- Parental Involvement – CM and GL.
  1. We currently have \$2,000 set aside from Title 1 for parental involvement. GL states the Bridges math assessment site has activity apps for parents. Harvard’s website has executive function materials.
  
- c. Comprehensive Community Center:
  - Partnership with Alpha Kappa Alpha who provided school supplies. This is a separate sorority from the group who gave the backpacks (Phi Beta Sigma)
  
- d. School/staff needs (not discussed)

### 6. Adjourned at 6:18 pm.

#### Important Dates

August 10                      First Day of School  
September 20                      Open House

#### Future Board Meeting Dates 2018-19

		<b>Feb 4</b>	3-4pm
<b>Oct 1</b>	3-4pm	<b>Apr 1</b>	5-6pm
<b>Dec 3</b>	5-6pm	<b>June 3</b>	3-4pm