



Early Childhood Learning Center

Monday, August 7, 2017 5:00 pm
Early Childhood Learning Center
4309 N. 34th Street
Tampa, FL 33609

In attendance: Virginia & Jerome Lieberman, Michelle Shimberg, Frankie Jones, Jerry Miller, Fran Mccrimmon, Brittany Mccloud, Darlene D. Marie (Called In), Robert Johnson

1. Opening Session

- a. Meeting called to order by Michele Shimberg at 5:07pm
- b. Approval of Agenda: Motion to approve meeting agenda by Virginia Lieberman seconded by Jerome Lieberman. - **All approved.**

2. Public Comment

- a. None were submitted

3. Reports

- a. School Progress Report: Michelle Shimberg gave overview. Two kids dropped from registration for choice schools. Brittany McCloud will work in recruiting additional students. School District warehouse order will be coming in soon. Quiet zone ordinances and a trash can were asked for through city representative, Ed. Johnson.
- b. Financial Report: We are projected to be 39,000 in deficit with full enrollment and title one dollars we will be about break even.

4. Consent Agenda

- a. Approve Minutes from previous meeting: Lieberman's motioned and approved - **all approved.**
- b. Approve Contracts
 - o Teacher Contract: Motion: V. Lieberman and second: J. Lieberman - **all approved.**
 1. Benefits for employees must be decided and approved by the board.
 2. The contract is for 196 days, which is converted from 10 months. This does not change the pay.
 3. Language in the contract allows for teacher removal from position with Board and principal approval. If staff need to be fired this can be by phone or emergency meeting.
 4. Long day for teachers at 7:45-4:45. Jerry Miller will ask what days or months teacher stop and start for HCPS. In the mean-time the teacher time will be changed from 7:30 to 3:00
 - o Principal Contract: 12-month position. Fran Mccrimmon will pull job descriptions for teachers to be added to handbook. The phrase 'all campuses' will be struck out of contract. G.L Moved to accept, JL seconded - **All approved.**
 - o Aide Contract: specific hours need to be filled in by Principal and they may be changed depending on need. Currently, hours are set to 7:30 am to 1:30 pm.
 - o Teacher and Principal Evaluation Agreement: In our charter application to School District Fran proposed that we use the Florida Charter School



Early Childhood Learning Center

Consortium system to evaluate teachers and principals. School district requires we use research approved teacher evaluation. Other evaluations are fine so long as it is evaluated by state and district levels before use. Motion to approve and review later. The motion was passed unanimously.

- o Employee retirement: Jerry Miller wanted to alert the Board that he planned to look into an IRA using an associate of Robert Johnson, who is on the advisory group as the broker.

5. Board Discussion/ Actions

- a. RFP Audit Services: Three quotes are required for RFP audit. We will audit the school as a government entity, instead of a non-profit, based on recommendations from two auditors. The ECLC will have its own audit, separate from the Evolution Institute. **The Board approved putting out the RFP for bid.**
- b. Recognition of donors and volunteers: How to recognize volunteer and donors? This item was tabled for later in the year. Before meeting the board will gather an inclusive list of all donors.
- c. Parent Liaison: J. Lieberman talked to Jerry Miller about role of the parent liaison. Compensation for the Parent Liaison will be through the Evolution Institute. **Moved for Frankie Jones to be appointed as Parent Liaison for EI to work out the details.**
- d. Expanding Charter School Board: State requires that board members to be both EI and school board members but members must live in the district. It was suggested that a standing charter school committee can be formed with only members of the school board and they would not have voting power for the Evolution Institute. Advisory group can participate in board meeting but cannot vote.
 - o It was recommended to ask Jenna Hodgens, the District charter school director, about this before moving forward with lawyer for Fiduciary members.
 - o The Board said they will start thinking about potential Board members and that list should include looking at people who have contributed to school already.
- e. Student Progression & Education Quality Committee: This is a major goal of the school and the ECLC had two approaches to making a difference. 1) applying the research on learning and 2) community engagement. Success will be measured over time.
 - o Darlene talked about using photos to look for affect and growth. This can have good interrater reliability.
 - o We also plan on using authentic assessments for tracking student growth that may not show up with formal testing.
 - o Need to recruit committee members to work on student progress and education quality, as well as continue conversation for future board meetings.
 - o We will also reach out to Tracy Brown and Jenna Hodgen for input to help formulate plans for assessing student progression and quality as well as Early Learning Coalition.
- f. Potter Elementary School Meeting: There will be an upcoming meeting with the Potter school principal. At the meeting JL will talk about what ECLC will be doing.



Early Childhood Learning Center

Suggested we look at the Sulphur Spring's model for new ideas for full service model schooling. Those to attend the Potter meeting: Jerry Lieberman, Fran McCrimmon, and possibly Frankie Jones or Michelle Shimberg.

- g. Comprehensive Community Center: Suggestions for bringing resources to the school:
- o Getting families involved in developing services at the school
 - o Incorporating Rainbow Heights for parent and community involvement.
 - o Healthy food and family engagement partners
 - o There was a suggestion of a parent and community survey to get input on wanted services.
 - o Bevin Maynar (Baycare) working at Potter to serve children and provide services.
 - o Part-time employee for case management to keep track of what family really need.
 - o St. Joseph Mobile hospital comes out for free physical and other medical services.
 - o Deborah Austin and non-profit work with single parent families.
 - o Marilyn Sampson volunteer to help ECLC in different capacity.
 - o Scheduling volunteers to come into the classroom.
 - o Community and economic progression

Actions:

1. Try to get noise ordinance action taken to lessen outside noise of school
2. Shimberg to meet with chief of police to talk about police patrolling area.
3. Jerry Miller- Talk with Pastor Dean about his strategies
4. EI money for critical needs spent now
5. Get together meeting date back-ups (for emergencies only)
6. Survey board members and potential board members to get times for availability.

Notes:

1. Robert Johnson is unable to attend meetings scheduled for the last Monday of the month.
2. Darlene is unable to attend on Wednesdays.

6. Adjourned at 6:30 pm.

Important Dates

August 10 – First day of school
August 24 – Open House for Families
August 28 – Board Meeting
September 25 – Board Meeting
September 28 – Family Game Night - 6 pm